

SECTION 1 - Enabling the SPAM Filter:[]

The first time you log into the SPAM filter settings page, you may see a message indicating that your Email SPAM filter is currently disabled. You may enable the SPAM filter by choosing one of two buttons. Once you choose one of the two buttons to enable the filter, you will see a message showing that the SPAM filter is enabled and whether you chose to DELIVER or DELETE.

- **Enable & DELIVER Tagged Emails** - This option means you will continue to receive ALL messages including SPAM email, however the e-mails you received which are detected as SPAM by the SPAM filter will show up with ******SPAM****** tag appended to beginning of the subject line. (You may customize the Subject Tag if you like, please see [Section 2](#) below)

For example: *Subject: ****SPAM**** Home Mortgage Rates*

- **Enable & DELETE Tagged Emails** - This option means the SPAM filter will DELETE those emails which is has detected as SPAM, such that those messages are NOT delivered to your KansasNet e-mail inbox. You will NEVER see the messages deleted by the SPAM filter.

****CAUTION****: Depending on how a person or mail client (such as a list-serv) composes an e-mail, the SPAM filter could automatically tag and DELETE a legitimate message which was sent to you if you choose the **DELETE** option. However, assuming you leave your SPAM filter sensitivity at the default level (shown below, on the middle notch, or the fifth notch from the left), we have found that these occurrences are quite rare, but you should be aware of the possibility. Keep reading to learn more about the sensitivity settings.

Welcome username,

Spam Filtering is Disabled. No changes will take effect until enabled.

[Click here to Enable & DELIVER Tagged Emails](#)

[Click here to Enable & DELETE Tagged Emails](#)

Preferences

Filter Sensitivity:

You can adjust how sensitive the filter is by using the scale below. A setting in the middle is usually sufficient.

Less Sensitive More Sensitive

Subject Rewrite

One of the ways the filter tags junk mail is by rewriting the Subject line.

Tag Subject lines

Subject Tag:

[Apply](#)

Add Rule

Add your own custom filter rules here. Here's how:

1. Choose an action from the menu on the left.
2. Type the e-mail address or pattern into the field on the right.
3. Click on the "Add Rule" button.

An asterisk (*) can be used as a "wild card" for greater flexibility. For example:

- *@spamisp.com applies to every address at the domain "spamisp.com"
- *@*.spamisp.com applies to every address at any sub-domain of "spamisp.com"

Reject Mail From

[Add Rule](#)

Current Rules

Reject Mail From

@.spamisp.com

[Delete Rule](#)

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